

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
MAY 5, 2008**

The Upper Oxford Township Planning Commission held its regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA at 7:30 P.M. on Monday, May 5, 2008.

Members present: Christine Nibouar, Sam Reyburn, David Underwood, Harold Bryson, Karl Herr and Ron Ragan, township engineer.

Others present: Jane Daggett, township secretary, Frannie Sharon, Frances Reyburn, Gary Calibey, Steve Sinclair, Peter Simone and Charles Fleischmann

The meeting was called to order at 7:30 P.M. by the Chairman, Christine Nibouar.

MINUTES – Motion was made by Harold Bryson, seconded by Sam Reyburn and carried to approve the April 7, 2008 minutes. MOTION CARRIED

LINCOLN UNIVERSITY – A sketch plan was presented by Peter Simone and Steve Sinclair for Lincoln University. The university is expanding but most of the work to be done will be in Lower Oxford. In Upper Oxford Township, the parking lot will be enlarged; asphalt paving, drainage and NPDES permit will be required. A stabilized turf parking lot is also planned, which will be an overflow area. Recently the applicant's engineer's met with Penn Dot, improvements will be made and Maple Drive will be a "one-way" in only. Mr. Simone stated that he didn't think their plan qualified as a "Land Development Plan" however they would be willing to copy Upper Oxford Township on all paperwork which will go thru Lower Oxford Township.

Motion was made by Harold Bryson, seconded by Karl Herr and carried to prefer this matter to the Solicitor to see if this qualifies as a Land Development Plan, if it does not, then no further action is needed. If it does qualify as a Land Development, then the Planning Commission recommends that a waiver be granted not to do a Land Development Plan conditioned on the applicant agreeing to allow the Township to do an administrative review of all documents and participate in any agencies meetings and projects and establish an escrow account to cover all expenses incurred by the Township in doing the administrative review. MOTION CARRIED.

SHEROCKEE LAND DEVELOPMENT – Waiting for Winnie's interpretation of "stripping of top soil" before applicant can move forward.

The Multi-Municipal Comprehensive Plan survey was completed through the participation of the Planning Commission. The survey results will be sent to Mark Gallant, Chester County Planning Commission by Christine Nibouar.

BOARD OF SUPERVISORS APRIL 28TH WORK SESSION – Christine read a list of grievances given to her by the members of the Planning Commission who were in attendance at the April 28th work session as follows:

- First 45 minutes Board of Supervisors did other township business not pertaining to changing amendments
- The next 1-1/4 hours – BOS discussed zoning changes
- Planning Commission did not receive an agenda or copy of the proposed changes
- Planning Commission members could not hear what was being said
- Planning Commission members are very disturbed that they have been excluded, did not get a copy of an agenda, were not provided with a copy of the changes and could not hear what was being said.

They are very dissolution and annoyed. They are looking for changes such as:

- Meet around the tables
- Agenda given to all Planning Commission members and Board of Supervisors in advance of the meeting
- Discuss other township business at the end of the work session
- Get copies of proposed zoning changes to be discussed at the meeting

ADJOURNMENT – There being no further business, motion was made by Harold Bryson, seconded by Dave Underwood and carried to adjourn at 8:15 P.M.

Respectfully submitted,

Jane Daggett
Secretary