

Investments – The Chairman and Secretary are authorized to keep idle funds invested.

Other Road Wages: Part-time Equipment Operators - \$12.00/hr and Laborers - \$12.00/hr.

Working Supervisors: All three Supervisors are affirmed to work on roads if needed; request Auditors’ approval of \$12.00/hr for other road work and \$12.00/hr. for snow equipment operations. Recommend to Auditors that Supervisors be reimbursed \$.55/mile to attend Road Inspections, Conventions and Seminars.

Road Crew Benefits:
7 paid holidays – New Year’s Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas
6 paid sick days – may be accumulated up to 24 days
3 days for bereavement leave – immediate family and 1 day for near relative
2 personal days per year
Paid Vacation
After 1 year – 5 days and 2-1/2 days per year for each successive year up to 20 days. Only 5 days may be carried forward to the following year and must be used in that year.

Huber – Yea Rugen – Yea Fleischmann – Yea

DELEGATE TO STATE CONVENTION – Motion made by Charles Fleischmann, seconded by Scott Rugen and carried designating Betsy Huber as the Township’s Voting Delegate to the State Convention to be held in Hershey, PA., April 19 – April 21, 2009, and authorizing payment of registration fees for any who want to attend.

Huber – Yea Rugen – Yea Fleischmann – Yea

RADIO FREQUENCIES – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried permitting Union Fire Co. #1, Oxford Borough, East Nottingham Township and West Grove Borough to use SWCCT radio frequency (151.0700) for a period of one year.

Huber – Yea Rugen – Yea Fleischmann – Yea

EMERGENCY MANAGEMENT COORDINATOR – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Chuck Freese as Emergency Management Coordinator.

Huber – Yea Rugen – Yea Fleischmann – Yea

RESPONSE TERRITORIES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried, adopting Resolution No. 2009 – 1, designating emergency response areas in the township.

Huber – Yea Rugen – Yea Fleischmann - Yea

HEARING TO CONSIDER ADOPTING SPEED LIMIT ON SAW MILL ROAD

The hearing was called to order at 7:18 P.M. by the Chairman, Betsy Huber. The speed limit ordinance was duly advertised in the Daily Local News. Betsy read the ordinance. Betsy asked if there were any comments from the public on this ordinance. There were no comments. The hearing closed at 7:23 P.M.

REGULAR MEETING

The regular meeting was called to order by the Chairman, Betsy Huber.

MINUTES – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried approving the December 8, 2008 Minutes.

Huber – Yea Rugen – Yea Fleischmann – Yea

ROADS – Tom Guhl read his report for the month. Tom reported that we used everything that we had budgeted for last year for snow removal. Betsy informed the other Supervisors that she spoke with Ed Jefferis who stated that Mr. Stoltzfus does not want to pay for the speed signs on Saw Mill Road since he already paid \$1000.00 for the speed study. Eight signs are needed on this road to comply with the speed study. Discussion followed. The Supervisors decided that Mr. Stoltzfus would not be charged for the signs since previously, the township has not charged for signs. Betsy will contact Ed Jefferis to inform him of the decision. Charlie questioned Tom on whether or not the holes on the bridge crossing the Octararo were fixed. Tom informed him that Penn Dot took care of the holes and also a sign that was down at Homeville.

ZONING/BUILDING INSPECTION – Scott Rugen read the zoning and building inspection reports for the month.

HISTORIC COMMISSION – The Supervisors informed Frances Reyburn, Chairman of the Historic Commission that if the commission has an historic publication printed, the township would pay the costs of printing and receive the proceeds, assuming that all authors are volunteers and not seeking copy rights.

PAYMENT OF BILLS – Motion made by Scott Rugen , seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$32,351.48 from the General Fund and \$50,000.00 from the Open Space Fund.

Huber – Yea Rugen – Yea Fleischmann – Yea

2009 FIRE PROTECTION CONTRACT WITH COCHRANVILLE FIRE COMPANY

Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to approve and sign the 2009 Fire Protection Contract with Cochranville Fire Company, when we received the contract in the correct amount, based on the millage and in the amount of \$13,766.66.

Huber – Yea Rugen – Yea Fleischmann – Yea

JOSEPH CAPPELLI – 9 Lot Subdivision on Ewing Road. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept and grant an extension of time for the Joseph Cappelli subdivision until April 14, 2009.

Huber – Yea Rugen – Yea Fleischmann – Yea

BAINBRIDGE/WIGGINS – 16 Lot Subdivision on Pusey Mill Road. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept and grant an extension of time for the Bainbridge/Wiggins Subdivision until February 28, 2009.

Huber – Yea Rugen – Yea Fleischmann – Yea

SHAW/THE RIDINGS – 37 Lot Subdivision on Newark Road. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept and grant an extension of time for the Shaw/Ridings Subdivision until March 31, 2009.

Huber – Yea Rugen – Yea Fleischmann – Yea

LINCOLN UNIVERSITY – discussion was held regarding their plan to have additional parking in Upper Oxford Township. Supervisor Rugen will draft a letter for the Secretary to send out requesting Lincoln University to make a formal land development application to the township. Motion was made by Charles Fleischmann, seconded by Betsy Huber and carried to write a letter to Lincoln University and copy Lower Oxford Township per December 1, 2008 Upper Oxford Township Planning Commission recommendation.

Huber – Yea Rugen – Yea Fleischmann - Yea

HERSHEY/LOG HOUSE ROAD ESCROW ACCOUNT – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried, to approve releasing the maintenance escrow account in the amount of \$22,445.47 contingent upon all the bills having been paid to the township by the Hershey’s.

Huber – Yea Rugen – Yea Fleischmann – Yea

ORDINANCE NO. 1-2009 – SPEED LIMIT ON SAW MILL ROAD – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried, to adopt Ordinance No. 1-2009 Speed Limit on Saw Mill Road.

Huber – Yea Rugen – Yea Fleischmann – Yea

PUBLIC RECORDS POLICY – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to adopt the Public Records Policy as amended.

Huber – Yea Rugen – Yea Fleischmann – Yea

MEETINGS – On December 15, 2008 the Board of Supervisors met to discuss ongoing litigation and also to review proposals from vendors. On December 19 and December 29, 2009 the Board met with selected candidates for the advertised positions.

RETTIG – Betsy reported that on advice of the Solicitor, Mr. Rettig should not be required to do a Storm Water Plan, since we have never required other applicants to do a plan when there was a second farm dwelling proposed. It was decided that a study will not be required and Betsy will contact Ed Jefferis to inform him.

Betsy questioned Frances Reyburn on whether her committee would be doing “town walks”. Also, Betsy informed the other Supervisors that a Grant Workshop for Park Projects will be held at King of Prussia, February 26, 2009 if anyone is interested in attending.

HIGHWAY OCCUPANCY PERMITS – Charlie will write a letter to Penn Dot requesting them to notify us of any highway occupancy permits that are being applied for.

Betsy informed the other two that John Coldiron would like to finish inspections on the projects that he started. Betsy and Scott both agreed to let John finish his projects with Charlie disagreeing.

The Secretary was instructed to start a file for "old business".

A work session will be held on January 26, 2009. The new solicitor will be contacted. The Act 537 comments from the County will be reviewed also.

Enos Chapman property on West Hall Road. – Tom questioned the Supervisors if something could be done regarding the Chapman property. Bamboo is growing wild along the road. A letter will be sent to Mrs. Chapman giving her the option to take care of the matter, if not, the township will.

CLEAN UP ORDINANCE – Mr. Gagliardi's proposed draft, clean up ordinance was discussed. The Board does not want to start regulating what farms have sitting around. Also, the township already has an ordinance stating how many unlicensed vehicles are permitted.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adjourn at 9:00 P.M.

Respectfully submitted,

Jane Daggett
Secretary

