

**UPPER OXFORD TOWNSHIP
MARCH 10, 2008**

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, March 10, 2008 at 7:00 P.M.

PRESENT: Betsy E. Huber
 Scott A. Rugen
 Charles Fleischmann

 Jane Daggett, Secretary
 Tom Guhl, Road Master
 John Coldiron, Zoning/Bldg. Inspector
 Frances Reyburn, Historic Commission

OTHERS: Sam Reyburn Joe Sexton
 Karl Herr Gary Calibey
 Pat and Harry Shinn Christine Nibouar
 Bill Schoell

After the Salute to the Flag, Betsy Huber led in prayer.

PUBLIC COMMENTS – At this time, public comments were asked for from the audience. There were no comments from the audience.

MINUTES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the Minutes of February 11, 2008 regular meeting, the Minutes of February 18, 2008 special meeting, as amended , and the Minutes of February 25, 2008 work session.

February 18, 2008 Minutes

Section 1601.J. No sign should be permitted in the clear sight-triangle.
Section 1603.E.2. Non-residential signs not exceeding 32 sq. ft

Huber – Yea Rugen – Yea Fleischmann - Yea.

RICK RETTIG – 2 Lot Subdivision on Homeville Road. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept and grant an extension until September 8, 2008 for the Rick Rettig Subdivision.

Huber – Yea Rugen – Yea Fleischmann – Yea

ALFRED FORTUGNO/MALLET HILL ESTATES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept and grant an extension until September 12, 2008 for the Alfred Fortugno/Mallet Hill Estates Subdivision.

Huber – Yea Rugen – Yea Fleischmann - Yea

BINKLEY AND OBER LAND DEVELOPMENT – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept a letter from Binkley and Ober, dated March 10, 2008, withdrawing their land development plan.

Huber – Yea Rugen – Yea Fleischmann – Yea

LOUIS PIA – two lot subdivision on Webb Road. Requests for two waivers were received. The Planning Commission will need to act on these waivers first and make recommendation to the Board of Supervisors. Additionally, no action was taken on the Planning Module.

ROADS – Tom Guhl read his report for the month. Tom presented the Supervisors with ideas and prices to hold a “clean up day” in April. The clean-up day will be held April 18 – 7:00 AM to 3:30 PM and April 19 – 7:00 AM to 12:00 PM. All large items and appliances will be accepted at no charge. Tires will be accepted for a fee. Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to post the “clean up day” on the township’s web site and also advertise in the Oxford Tribune and the Chester County Press.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

The traffic study done on Village and Collamer Roads are warranting stop signs and speed limit signs. Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to instruct the Solicitor to draft an ordinance to install stop signs and warning signs at Collamer and Village Roads as per the traffic study of McCormick and Taylor, dated March 7, 2008.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

Tom presented the Supervisors with a contract which will inspect and service our blinking lights at Route 896 and 10 and Route 896 and Baltimore Pike. The price of the contract is \$300.00 per year. Additional repairs would be extra. No action was taken at this time. Resident, Harry Shinn will get the Supervisors information on who services the lights in Concordville Township.

Tom also brought up University Road and the parking problem when the University has any functions. Lower Oxford Township has enacted an ordinance allowing for vehicles to be towed if they are parked on the road. Scott will research the PA. Vehicle Codes more thoroughly and Charlie will go talk with someone at the University about the problem.

ZONING/BUILDING INSPECTION – John Coldiron read his report for the month. John reported that he attended a historic meeting March 8, 2008 with Francis Reyburn in West Chester. The workshop was presented by the Chester County Historic Preservation Network. John also reported that the township received a letter from an attorney on behalf of Robert Hook requesting his neighboring property to be cleaned up. John will visit the property on Rt. 896 to discuss the problem and work with Winnie to draft a response to the attorney’s letter.

EMERGENCY MANAGEMENT COORDINATORS – Will have a meeting at our township March 27, 2008 at 6:00 P.M. with surrounding township’s emergency management coordinators.

HISTORIC COMMISSION – Frances Reyburn reported that four members and herself attended a spring work shop presented by the Chester County Historic Preservation Network. They were given several suggestions to preserve old buildings and work with developers to preserve building. She will give the Board of Supervisors a copy.

ROAD SIGNS – Sam Stoltzfus requested in writing that the Board place “Watch Children” or “Pedestrian Crossing” signs on Catamount Road for the children who are walking to school. Tom was instructed to see where Mr. Stoltzfus would like the signs placed.

PAYMENT OF BILLS – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$30,210.92 from the General Fund and \$460.03 from the Open Space Fund.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

2007 UNPAID PER CAPITAL TAXES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to turn the 2007 Unpaid Per Capita Taxes over to Berkheimer for collection.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

ROAD BIDS – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried authorizing the Secretary to advertise for road bid contracts to be opened on April 28, 2008 at 7:00 P.M. and awarded May 12, 2008.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

ACT 537 PLAN – Last month the Supervisors adopted the Act 537 Plan by Resolution. However, the comments received from Chester County Health Department need addressed by Castle Valley our sewage consultant. Tom Kelso sent a response to Betsy who will forward to Winnie. The plan will be revised after DEP’s comments are received.

PARK GROUND – Charlie mentioned that he was approached by Sam Stoltzfus about cropping the park ground. Since the township received a grant from the County to purchase the property it can not be rented for profit. Tom informed the Supervisors that last year he requested the Horst Brothers to mow the property and will do the same this year.

AUDITORS REPORT – The auditors have finished their auditing of the secretary and tax collector’s records. All in good order.

PENSION – Scott reported that he is seeking information about pension plans. Scott also reported that the township’s money in Peoples Bank is FDIC insured 100%.

DEP LETTER – The letter received from DEP which wrongly accused the township and Anthony Beiler, of unauthorized earth disturbance on the Kismet/Beiler property was discussed. Coordination between the three Supervisors and Secretary is necessary.

ACT 209 STUDY – Will be discussed at our March 17th Work Session if there is time.

CAPPELLI – Betsy informed the public that the Cappelli lawsuit has been settled out of Court and an agreement has been reached between the township and Mr. Cappelli.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to adjourn at 8:45 P.M.

Respectfully submitted,

Jane Daggett
Secretary